



Rural Healthcare Work Placement Job Posting

Note: all jobs posted on this website have been approved for funding under the HealthKick Rural Healthcare Work Placement Program. All applicants must meet the following criteria:

- A resident of Huron County
- Demonstrate a keen interest in a healthcare career
- Intend to return to full time studies in a healthcare related area of study in September 2012
- Meet the candidate qualifications as requested by the employer below.

Only candidates who meet these criteria will have their application forwarded to the employer for consideration. Ensure you provide good detail on each of the areas of the application. No resume/cover letter will be forwarded to the employer. If employers wish this additional information they will request it directly from you. Only those candidates selected for interviews by the employer will be contacted. Thank you for your interest in these placements.

Job Number	2012-03
Date Posted	December 19, 2011
Closing Date for Applications	January 31, 2012
Location	Clinton
Placement Job Title	Clinton Receptionist, research assistant, policy development
Proposed start date	May 7, 2012
Proposed end date	August 24, 2011
Candidate qualifications	<ul style="list-style-type: none"> ✂ Computer skills ✂ Transportation
Suitable Education	Post Secondary school in any of the following programs <ul style="list-style-type: none"> ✂ Health Science/Nursing ✂ Social Work/Psychology ✂ Office administration Other Qualifications: <ul style="list-style-type: none"> ✂ Customer service experience ✂ Team environment work ✂ Self-directed with good computer skills
Job Description	Working with the Family Health Team assisting in receptionist duties, research related to chronic disease management, policy development, analysis or work flow procedures
Duties & training planned	Computer training on Practice Solutions system will be provided. Responsible to report research to and work with the Executive Director on projects.
# of Hours per week	32 hours per week
# of weeks	16 weeks
Hourly rate:	\$10.50 per hour
Other details	We are willing to work with the skills of the successful candidate to provide the best possible experience. (e.g. Nursing student we will provide some time working with the RN and/or Nurse Practitioner.)
How to apply	Complete Student Job Application #2012-03 for this job posting and follow the instructions on the application form.